



**Convention on  
Biological Diversity**

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ENGLISH ONLY

THEMATIC WORKSHOP ON RESOURCE MOBILIZATION  
FOR THE POST-2020 GLOBAL BIODIVERSITY FRAMEWORK  
Berlin, Germany, 14-16 January 2020

**INFORMATION NOTE FOR PARTICIPANTS**

QUICK LINKS: (Control + click on icons for web page)

|  |
|--|
|  <p><b>Visa Information (pages 3, 6)</b></p>    |
|  <p><b>Workshop Documents (page 2)</b></p>     |
|  <p><b>Hotel Information (pages 3, 5)</b></p> |
|  <p><b>Weather Information (page 4)</b></p>   |
|  <p><b>Currency Information (page 4)</b></p>  |

**INFORMATION HIGHLIGHTS**

|   |          |
|---|----------|
| <b>1. OPENING OF THE WORKSHOP .....</b>                 | <b>2</b> |
| <b>2. VENUE .....</b>                                   | <b>2</b> |
| <b>ANNEX A – VENUE MAP .....</b>                        | <b>5</b> |
| <b>4. DOCUMENTS .....</b>                               | <b>2</b> |
| <b>5. GENERAL INFORMATION ON ACCESS TO BERLIN .....</b> | <b>3</b> |
| <b>6. VISA INFORMATION .....</b>                        | <b>3</b> |
| <b>ANNEX B – COUNTRY LIST FOR VISAS.....</b>            | <b>6</b> |
| <b>7. HOTEL INFORMATION .....</b>                       | <b>3</b> |
| <b>10. WEATHER AND TIME ZONE INFORMATION .....</b>      | <b>4</b> |
| <b>11. ELECTRICITY .....</b>                            | <b>4</b> |
| <b>12. CURRENCY .....</b>                               | <b>4</b> |
| <b>13. DISCLAIMER .....</b>                             | <b>4</b> |

## 1. Opening of the Workshop

The Thematic Workshop on Resource Mobilization for the Post-2020 Global Biodiversity Framework will be held in Berlin, Germany from Tuesday, 14 January to Thursday, 16 January 2020. The workshop will start at 9:00 a.m. on Tuesday, 14 January 2020, and registration will take place at the venue.

## 2. Venue

The workshop will be held at:

**H4 Hotel Berlin-Alexanderplatz**  
**Karl-Liebknecht-Strasse 32**  
**10178 Berlin**

Tel.: +49 (0)30 3010411-0

E-mail: [berlin.alex@h-hotels.com](mailto:berlin.alex@h-hotels.com)

Website: [www.h-hotels.com](http://www.h-hotels.com)

(see annex A for directions by public transport)]

The hotel offers a special rate for the workshop participants from Monday, 13 January until Thursday, 16 January 2020:

Single room: 99€/day  
- including breakfast, Wi-Fi and sauna

Double room surcharge: 10€/day

Workshop participants are requested to make their own bookings directly with the hotel, using the keyword “**CBD-Workshop**”.

**The special offer is only valid until December 20, 2019.**

## 3. Working language of the workshop

The workshop will be held in English.

## 4. Documents

In order to minimize the environmental footprint of the workshop and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own copies of the workshop documents, or to use paperless versions, as there will be no extra copies made available on site during the workshop. Documents are available on the following web page:



<https://www.cbd.int/meetings/POST2020-WS-2020-03>

## 5. General information on access to Berlin

**H4 Hotel Berlin-Alexanderplatz**  
**Karl-Liebknecht-Strasse 32**  
**10178 Berlin**

Berlin is serviced by the Berlin - Schönefeld International Airport and Tegel Airport.

Schönefeld Airport is located approximately 25 km outside the city centre. Metered taxis are available at arrivals hall A. Cost to the city centre is approximately 30-35 € and travel time about 25-40 minutes depending on traffic.

From Schönefeld Airport to hotel or venue (see item 8, below, H4 Hotel Berlin-Alexanderplatz, Karl-Liebknecht-Strasse 32, 10178 Berlin): Train S9, RB14 or RE7 directly from Airport Schönefeld, travelling towards Spandau, Nauen or Dessau until station “Berlin Alexanderplatz”, and then walk approximately 500 m to the hotel.

Tegel Airport is located approximately 12 km outside the city centre. Metered taxis are available at arrivals hall A. Cost to the city centre is approximately 20-24 € and travel time is about 20-30 minutes depending on traffic.

From Tegel Airport to hotel (see item 8, below, H4 Hotel Berlin-Alexanderplatz, Karl-Liebknecht-Strasse 32, 10178 Berlin): Bus TXL travelling towards “Hauptbahnhof (Central Station)” until station “Hauptbahnhof”, change to S7 travelling towards “Nöldnerplatz” until station “Berlin Alexanderplatz”, and then walk approximately 500 m to the hotel.

## 6. Visa information

Participants from countries listed in annex B below require a Schengen entry visa for Germany and are strongly advised to contact the nearest German diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **It should be noted that airline companies will not allow boarding in the absence of a valid visa.** A list of relevant German diplomatic/consular missions abroad can be found at <https://www.auswaertiges-amt.de/en/aamt/auslandsvertretungen>.

Information on visa procedures and the visa application form are available on the website of the German Federal Foreign Office at: <https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node>.

## 7. Hotel information

A list of recommended hotels in the vicinity of the venue can be found below in Annex C. Participants are requested to make their own hotel reservations.

## 8. Payment of the Daily Subsistence Allowance (DSA)

The DSA will be disbursed to sponsored participants on the first day of the workshop in the form of a prepaid credit card. For identification purposes, these participants are kindly requested to bring their passports and boarding passes. These will be photocopied and returned to participants

during the workshop. It is advisable that participants have some cash at hand to cover expenses that may occur between their arrival and the moment at which they are provided with the prepaid credit card from which they will access their DSA.

### **9. Official language in Germany**

The official language in Germany is German. English is spoken in hotels and restaurants.

### **10. Weather and time zone information**



In January, the average temperatures in Berlin typically range between +3°C in the daytime and between -2°C at night. Please bring appropriate clothing for winter conditions.

The standard time zone for Germany is CET (Central European Time) which is GMT/UTC +2 hours.

### **11. Electricity**

The electrical currents in Germany are 230 Volts, 50 Hertz and plugs are as shown below.



### **12. CURRENCY**

The currency in Germany is the Euro (€). The current exchange rate as of 2 December 2019 is US \$1 = €0.90 and €1 = US \$1.11 (source: [www.xe.com](http://www.xe.com), rates are subject to change).

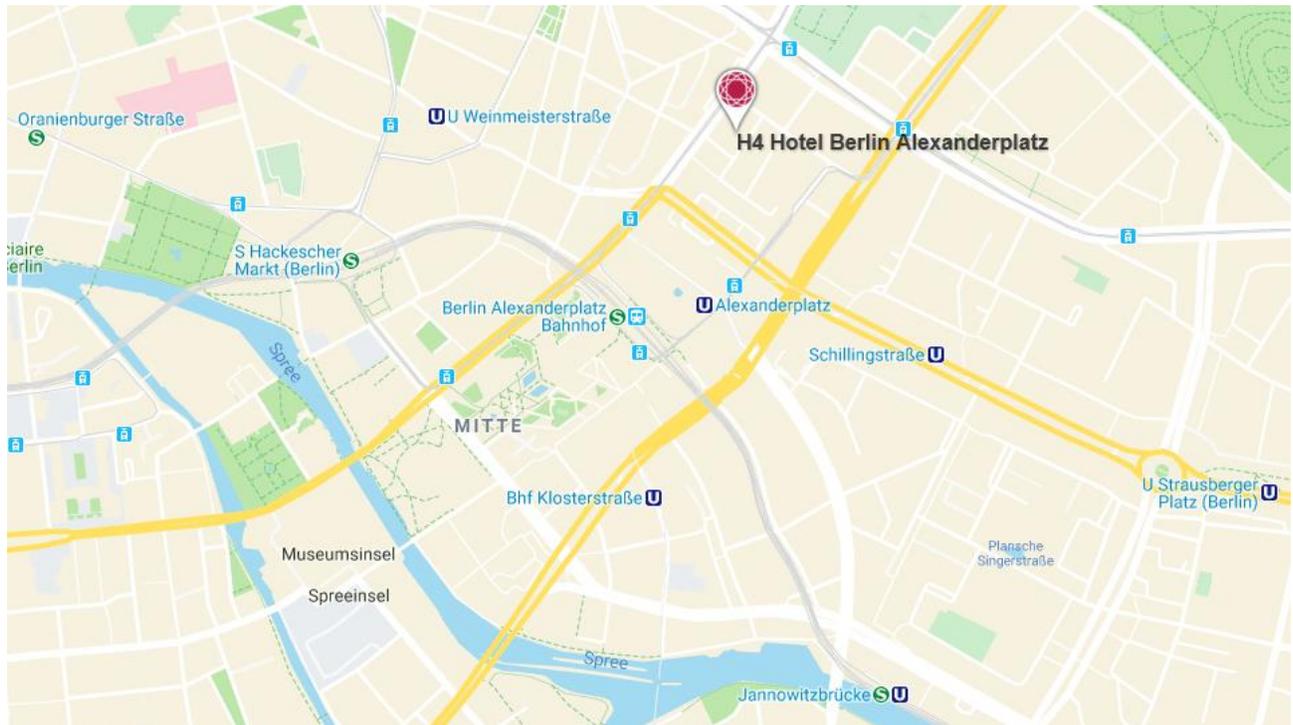
Currency exchange facilities are readily available in banks and hotels.

### **13. Disclaimer**

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

## Annex A – Venue Map

### H4 Hotel Berlin-Alexanderplatz Karl-Liebknecht-Strasse 32 10178 Berlin



#### **Access directly to hotel by train:**

**From Berlin Hauptbahnhof:** S-Bahn S5, S7, S9 to Station “Berlin Alexanderplatz”, walk approx. 500m to the hotel.

**From Ostbahnhof:** S-Bahn S5, S7, S9 to Station “Berlin Alexanderplatz”, walk approx. 500m to the hotel (“Berlin Alexanderplatz” is approx. half way between Berlin Central Station (Hauptbahnhof) and Eastern Station (Ostbahnhof))

#### **Access directly to hotel from airport:**

**From Schönefeld airport:** Train S9, RB14 or RE7 directly from Airport Schönefeld, travelling towards Spandau, Nauen or Dessau until station “Berlin Alexanderplatz”, and then walk approximately 500 m to the hotel.

**From Tegel airport:** Bus TXL travelling towards “Hauptbahnhof (Central Station)” until station “Hauptbahnhof”, change to S7 travelling towards “Nöldnerplatz” until station “Berlin Alexanderplatz”, and then walk approximately 500 m to the hotel.

## Annex B – Country list for visas

### COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS IN ORDER TO ENTER GERMANY AS VISITORS (AS LISTED ON THE WEBSITE OF THE GERMAN FEDERAL FOREIGN OFFICE)

Citizens of the following countries and territories require a visa to **visit** or **transit** Germany:

|                          |                           |                      |            |
|--------------------------|---------------------------|----------------------|------------|
| <b>A</b>                 | <b>G</b>                  | <b>N</b>             | <b>U</b>   |
| Afghanistan              | Gabon                     | Namibia              | Uganda     |
| Algeria                  | Gambia                    | Nauru                | Uzbekistan |
| Angola                   | Ghana                     | Nepal                |            |
| Armenia                  | Guinea                    | Niger                | <b>V</b>   |
| Azerbaijan               | Guinea-Bissau             | Nigeria              | Viet Nam   |
|                          | Guyana                    |                      |            |
| <b>B</b>                 | <b>H</b>                  | <b>O</b>             | <b>Y</b>   |
| Bahrain                  | Haiti                     | Oman                 | Yemen      |
| Bangladesh               |                           |                      |            |
| Belarus                  | <b>I</b>                  | <b>P</b>             | <b>Z</b>   |
| Belize                   | India                     | Pakistan             | Zambia     |
| Benin                    | Indonesia                 | Papua New Guinea     | Zimbabwe   |
| Bhutan                   | Iran, Islamic Republic of | Philippines          |            |
| Bolivia                  | Iraq                      | <b>Q</b>             |            |
| Botswana                 | <b>J</b>                  | Qatar                |            |
| Burkina Faso             | Jamaica                   | <b>R</b>             |            |
| Burundi                  | Jordan                    | Russian Federation   |            |
| <b>C</b>                 |                           | Rwanda               |            |
| Cambodia                 | <b>K</b>                  |                      |            |
| Cameroon                 | Kazakhstan                | <b>S</b>             |            |
| Cape Verde               | Kenya                     | Sao Tomé e Príncipe  |            |
| Central African Republic | Korea, Democratic         | Saudi Arabia         |            |
| Chad                     | People's Republic of      | Senegal              |            |
| China                    | Kuwait                    | Sierra Leone         |            |
| Comoros                  | Kyrgyzstan                | Somalia              |            |
| Congo, Democratic        |                           | South Africa         |            |
| Republic of the          | <b>L</b>                  | South Sudan          |            |
| Congo, Republic of the   | Lao, People's Democratic  | Sri Lanka            |            |
| Côte d'Ivoire            | Republic of               | State of Palestine   |            |
| Cuba                     | Lebanon                   | Sudan                |            |
| <b>D</b>                 | Lesotho                   | Suriname             |            |
| Djibouti                 | Liberia                   | Swaziland            |            |
| Dominican Republic       | Libya                     | Syrian Arab Republic |            |
| <b>E</b>                 | <b>M</b>                  | <b>T</b>             |            |
| Ecuador                  | Madagascar                | Tajikistan           |            |
| Egypt                    | Malawi                    | Tanzania, United     |            |
| Equatorial Guinea        | Maldives                  | Republic of          |            |
| Eritrea                  | Mali                      | Thailand             |            |
| Ethiopia                 | Mauritania                | Togo                 |            |
|                          | Mongolia                  | Tunisia              |            |
| <b>F</b>                 | Morocco                   | Turkey               |            |
| Fiji                     | Mozambique                | Turkmenistan         |            |
|                          | Myanmar                   |                      |            |

